Treatment and recovery program cleaning: what we clean

Walk the program with your director and mark each room's tasks and how often they happen.

Program _____ **Address** _____

Walked by _____ **Date** _____

Resident rooms

- ☐ Cleaned while residents are at group or meals
- ☐ Surfaces and window ledges dusted
- ☐ Door handles and light switches wiped
- ☐ Bin emptied and floor done
- ☐ Personal items never opened or moved

Shared bathrooms and showers

- ☐ Tile and grout scrubbed
- ☐ Drains cleared
- ☐ Toilets, sinks and grab bars disinfected
- ☐ Chrome polished dry
- ☐ Supplies refilled from our stock or yours
- ☐ Periodic restroom deep clean scheduled

Group rooms and dining

- ☐ Seating wiped and vacuumed
- ☐ Side tables and door hardware
- ☐ Flip charts and supplies straightened
- ☐ Dining tabletops, chairs and counters
- ☐ Sink, appliance fronts and microwave inside
- ☐ Trash and recycling to the outdoor bins

Protocol and discharges

- ☐ Rooms to disinfect named by your clinical lead
- ☐ Order of work and products off limits
- ☐ Disinfectant left on for the label contact period
- ☐ Discharge room worked from vents down to baseboards
- ☐ Touchpoint rounds between full visits

Entry, visiting room and offices

- [ ] Front glass and reception counter
- [ ] Visitor chairs
- [ ] Guest restroom cleaned and refilled
- [ ] Staff offices dusted and vacuumed
- [ ] Desks wiped only when cleared
- [ ] Charts, intake papers and medication schedules left alone

Notes