

Dealership cleaning: what we clean

Bring this sheet on the store walkthrough and tick each room you want covered.

Dealership _____ Address _____

Walked by _____ Date _____

Showroom floor

- ☐ Storefront glass cleaned on the inside
- ☐ Entry doors and push bars
- ☐ Floor cleaned around and between parked vehicles
- ☐ Tire scuffs and tracked-in grit lifted
- ☐ Screens, kiosks and brochure stands dusted
- ☐ EV charging pedestals wiped
- ☐ Sales desks, welcome counter and chairs set in line
- ☐ Every floor bin emptied

Delivery bay

- ☐ Bay glass and backdrop wall
- ☐ Seating wiped
- ☐ Floor finished like the showroom

Customer lounge and restrooms

- ☐ Refreshment counter, espresso machine and sink
- ☐ Tables, outlets and laptop counters
- ☐ Seating area vacuumed or mopped
- ☐ Restroom fixtures, mirrors, partitions and floors
- ☐ Paper, soap and liners refilled
- ☐ Technician and staff restrooms too

Sales and finance offices

- ☐ Finance desk, guest chairs and glass walls
- ☐ Door handles wiped
- ☐ Carpet vacuumed out to the baseboards
- ☐ Deal jackets and papers left in place
- ☐ Sales cubicles, desk manager station and GM office
- ☐ Break room counters, sink, microwave and fridge fronts

Service side

- ☐ Advisor desks and write-up stations
- ☐ Cashier window and key drop
- ☐ Parts counter dust and fingerprints
- ☐ Doorway from the drive to the waiting area
- ☐ Service drive concrete machine-scrubbed on its own nights

Events and extra visits

- ☐ Visit before a sale weekend or launch
- ☐ Reset visit after the event
- ☐ Porter hours during the crowd

Notes
