

Restroom cleaning checklist with restocking

Use one sheet per restroom and tick each line you find done during your walk.

Building _____ Restroom location _____

Checked by _____ Date _____

Every visit

- ☐ Toilets and urinals cleaned inside and out, seats and bases included
- ☐ Counters dry around sinks and faucets
- ☐ Mirror glass and chrome streak-free
- ☐ Touch points: EPA-registered disinfectant left on for its labeled dwell time
- ☐ Waste bins emptied, fresh bag in each
- ☐ Floor swept, then mopped out from each fixture
- ☐ Splashes wiped from walls and partitions

Weekly

- ☐ Both sides of partitions and stall doors washed
- ☐ Partition tops, dispensers and mirror frames dusted
- ☐ Toilet and urinal waterlines descaled
- ☐ Wall base and tile corners hand-scrubbed
- ☐ Drain covers lifted, floor drains rinsed
- ☐ Hand dryers and dispenser covers wiped
- ☐ Door kick plates and frames cleaned

Periodic deep work

- ☐ Floor tile and grout joints machine scrubbed
- ☐ Heavy scale removed from fixtures and faucets
- ☐ Walls washed top edge to base
- ☐ Exhaust grilles, light lenses and high ledges dusted
- ☐ Dispensers, hand dryers and flush valves detailed

Restocking

- ☐ Tissue holders full, backup roll where it fits
- ☐ Towel cabinets filled
- ☐ Soap at every basin refilled
- ☐ Sanitizer stations refilled
- ☐ Seat covers in each holder
- ☐ Can liners fitted in every bin

Notes
